CNC Programmer/Setter/Operator

Title	CNC Programmer/Setter/Operator
Reporting to	**Production Coordinator**

Purpose of the Role

Operate a computer-numeric controlled machine. By programming/setting the machine and loading it with the right cutting tools as indicated to produce a specific component parts to high tolerances.

Key Responsibilities

- Carry out all responsibilities as instructed by the Production Coordinator
- Develop work-holding and select cutting tools
- Produce component parts to drawings issued by the Production Coordinator by use of CNC machinery
- Produce component parts in tolerance of drawing specification
- Produce component parts with surface finish requirements of drawing specification
- Scan drawings into operator terminal
- Ensure all production deadlines are met
- Maintain a high standard of quality control and ensure that all production is in budget
- Ensure the work environment is conducive to product and service quality
- Keep a clean and manageable working area
- Communicate regularly with the Production Coordinator on specific production requirements
- Comply with the Management System requirements for Health and Safety ensuring others work to company and policies and procedures
- Report any accidents to line manager
- Comply with Risk Assessments, Method Statements and the Health and Safety Management System
- Ensure compliance with the management systems requirement for the Environment and Quality by working to company policies and procedures
- Wear PPE as provided
- Segregate waste into correct containers
- Liaise and work in partnership with all other functions
- Undertake additional responsibilities and tasks as required
- Ensure innovative processes are implemented

Key Skills

- Able to read and interpret engineering drawings
- Produce component parts in tolerance of drawing specification
- Competent (and confident) in all technical aspects of programming, setting and operating of turning and milling (ideally gained within a similar environment)
- Able to produce components to a high standard whilst working to tight deadlines
- Demonstrates strong time management skills with the ability to effectively coordinate multiple projects
- Working knowledge and general awareness of health and safety issues
- Ability to provide quality information within deadlines
- Empathy with other functions and projects
- Proactive interaction with other functions
- Team-player and ability to work on own initiative
- Attention to detail
- Ensure innovation, best practice and knowledge sharing within the business and the function
- Monitor, report and advise on project progress
- Maintain, record and preserve all relevant reports and documentation
- Ensure compliance with all Sewtec and Client safe working practices.

CNC Programmer/Setter/Operator

• Comply with MS requirements for Health & Safety • Comply with MS requirements for Environment (OHSAS 14001) • Comply with MS requirements for Quality 9001(QMS) • Comply with all Company policy and procedures

Qualifications
• Minimum City & Guilds Mechanical Engineering relevant discipline (Desirable)